



TOWN OF LOCKPORT
710 Church Street
Lockport, LA 70374
Office # 985-532-3117
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Revised 6/4/2018

PERMIT DEPARTMENT

RESIDENTIAL STORAGE SHED (BUILT ON SITE)

FEE .20 SQ. FT. (MINIMUM \$50.00) PERMIT IS REQUIRED BEFORE STORAGE SHED IS BUILT

Permit Application Checklist:

- Square footage of storage shed to be built _____ (structures 1000 sf and over must meet elevation)
- **Elevation Requirement** – Will shed meet elevation requirement?
 - _____ 1. **Yes** – Submit 1st elevation certificate to show existing ground elevation
 - If existing ground **meets** elevation:
 - * only final elevation certificate required after finished construction _____ (initial)
 - If 1st ground elevation is **lower** than required:
 - * form shot (2nd elevation certificate) & final elevation certificate required _____ (initial)
 - _____ 2. **No**
 - *Only final elevation certificate required with venting information and pictures _____ (initial)
 - _____ 3. **B or C Zone** – Signed affidavit required (on website under Supplemental Forms)
- Complete Permit Application
- Site plan (drawing showing location of building on lot, lot size & dimensions on all sides, distance of building from all property lines, and the outline of the building)
- Land verification (Copy of Act of Cash Sale, Donation, or Succession) or Parcel # from Assessor's Office – 985-447-7242
- Foundation plan designed to the 2015 IRC (may need to be engineered)
- 1 complete set of plans, 11" x 17" (must meet La. State Uniform Construction Code and wind load requirements). **NOTE**- Plans should also include wind load information or garage or roll up door(s). These door(s) must meet the minimum wind requirement for the area the building is being built.
- Contract or purchase agreement
- Copy of residential contractor's license or Exemption from Licensure form for self-contracting
- Sub-Contractor Supplier List

If shed is less than 200 sq ft & roof pitch less than 7:12 with no utilities, no plan review or inspections required.
All FEMA regulations will still apply

If electric or plumbing is needed, a separate trade permit will be required.

Signature _____ Date _____