

**Town of Lockport
Lockport, Louisiana**

Minutes of Regular Meeting December 17, 2019

The Mayor and Town Council met in regular session on Tuesday, December 17, 2019 at 7:00PM, at the Lockport Town Hall Complex.

A. Call to Order, B. Opening Prayer, C. Pledge of Allegiance

Mayor Edward Reinhardt called the meeting to order. The opening prayer was offered by Mandy Himel. The Pledge of Allegiance was led by Mayor Reinhardt.

D. Roll Call

The roll was called with the following present: Mayor Edward Reinhardt, Councilmembers Stephen Baudoin, Bobbie Galjour, Wayne Bourgeois, Jr., and Rodney Hartman. Councilwoman Guidry was absent. Also present were Town Clerk Mandy Himel, Town Attorney Chris Huddleston, and Police Chief David Harrelson, Jr., Alan, Badeaux, and Dona Breaux.

E. Proclamation- CLHS Trojan Lancer Band Day

Mayor Reinhardt proclaimed November 9, 2019 as CLHS Trojan Lancer Band in the Town of Lockport. Mr. Willie Martin, Band Director, and Mr. Brennan Callegan, Drum Major, from CLHS were present to receive this proclamation.

F. Approval of Minutes for November 19, 2019, Regular Meeting

Mayor Reinhardt asked for approval of the minutes for November 19, 2019. Councilman Bourgeois made a motion to accept the minutes as presented. Councilman Baudoin seconded the motion. It carried unanimously.

F. Approval of Financial Statements for month ending November 30, 2019

Mayor Reinhardt asked for a motion to accept the financial statements for the month ending November 19, 2019. Councilman Hartman moved, and Councilman Bourgeois seconded a motion to approve the financial statements as presented. It carried unanimously.

H. Audit Report- Martin and Pellegrin

Mr. Pernell Pellegrin presented the audit report. He did report one finding which was delayed passage of the budget. He recommended to get this adopted on time next year. He stated the town had spent over \$100,000 more this year than what it took in and within 12 years the town will not have any reserves left if the town keeps going like this. The town should be ran as a business. He stated whatever the town takes in is what the town should spend. He stated to work within the budget.

I. Police Report

Mayor Reinhardt called on the Chief to report on the department's activities. Councilman Bourgeois made a motion to accept the police report as presented. Councilman Baudoin seconded the motion, and it carried unanimously. Mayor Reinhardt stated we are getting a lot of calls about trespassing between Comeaux Drive/Catherine Street. He asked the chief if they would be able to enforce trespassing once we put the temporary fence up. Chief Harrelson stated they have issued a few summons for trespassing. The chief passed out a state bid quote from Motorola to purchase new police radios. He stated the current ones are at least twelve years old, and they no longer make them or parts for them. He stated they are down to one radio per officer with no backups. He stated beginning January 2020, a new encryption is being installed on the radios. He stated it is necessary for communications. Councilwoman Galjour asked if this purchase would be made all at once like a onetime payment. Mayor Reinhardt asked the chief if it was in his budget. Mayor Reinhardt stated the reason he asked him this was because if it is something they need, then great, but he wants to make sure we always look at our budget from now on. He suggested to look at it every three months to make sure we are staying close within our budget. Chief Harrelson stated they looked into purchasing second hand radios, but he stated you can't get the parts to repair them. Councilman Hartman asked if this was through state contract. Chief Harrelson confirmed. Councilman Bourgeois stated all radios for most agencies will have to be reprogrammed with a new encryption. Mayor Reinhardt asked if someone called, then, every agency gets the call and will be able to hear on this radio. Chief Harrelson stated they can communicate and can hear everything with other agencies, and other agencies even outside of this parish. Mayor Reinhardt asked if the sheriff's office can hear everything. He stated yes. Councilman Baudoin made a motion to allow Chief Harrelson to purchase Motorola radios on state contract#4400014555 at a price of \$15,690.96. Councilwoman Galjour seconded the motion, and it carried unanimously. Chief Harrelson stated he and Councilman Bourgeois have been working on new car information. He presented state bids for police cars to the Mayor and the Council. He briefly talked about the different types of cars on the bids. Mayor Reinhardt asked Chief Harrelson how many cars he was looking to purchase. He stated this is vehicles only. There are additional costs like graphics, lights, sirens, cameras, etc. that are not a part of the contract bid. He stated the sheriff's office offered to install these items at the motor pool. It would cost for materials only. Mayor Reinhardt asked if he was looking for a motion tonight, or will take more time to look into it. Councilman Bourgeois stated this has been four months of working on this information. He stated it would be a five month wait on any of the vehicles. Mayor Reinhardt stated he knows they need cars, but we still have to keep an eye on the budget because the revenues are not coming in. He stated we are not putting back into the fund balance. He asked if they have anything in police transportation to help with this cost. He also mentioned the millage, but he didn't

know how long they can hang on. Mayor Reinhardt asked if they can wait and get one car before they decide to get more cars, and he mentioned to look at the revenues. He asked the chief to consider looking at everything. Councilman Hartman stated they know we have two old 2008 cars. He also stated this is not an everyday cost. He said sooner or later you have to change your vehicles because of repair bills. Chief Harrelson stated they will take whatever they can get. The town clerk stated there is procurement program through LMA that does all the research work for police car state contracts, quotes, bids, etc. She suggested to contact them. They provide these services for free, and he even offers help to surplus well. Councilman Bourgeois stated they got as much information as they could. Councilman Bourgeois stated his recommendation would be to get with the town clerk, and see if LMA can get more information on the cars. Mayor Reinhardt stated the chief should check with LMA, and then, come back next meeting and discuss this further. Mayor Reinhardt stated our budget is going down and not up. Councilman Baudoin asked if this would be a purchase or lease. Councilman Bourgeois said his recommendation would be not to go with a lease. Mayor Reinhardt asked Councilman Hartman about going into the fund balance. Councilman Hartman stated this would be a capital purchase through the sales tax fund to pay for the vehicles. He stated it would be \$60,000 to \$70,000, and it would be a hit on the fund balance. Mayor Reinhardt asked how much we have going back into the fund balance. There was no definite answer.

J. Providence Report

Mayor Reinhardt called on Mr. Clay Breaud of Providence, who gave the monthly engineering status report as follows:

1. Comeaux/Catherine Street Drainage Improvements:

The project to remove structures and obstructions from the servitude is now complete. Funding has been requested from capital outlay to replace the culverts.

2. Infiltration Investigation:

No contractors submitted quotes to repair the four services that need repairs within the Town's right-of-way. The mayor is requesting a quote from a local plumber.

K. Public Hearing

Discuss a resolution authorizing the subdivision of property currently owned by Valentine, L.L.C., designated as Lot M-1, as described on a plat prepared by Leonard Chauvin P.E., P.L.S., Inc., dated November 4, 2019, and titled "A Division of Property Belonging to Valentine L.L.C. to Create Lot M-1 Located in Section 15, T16S-R19E Lafourche Parish, Louisiana."

Councilman Bourgeois tabled this public hearing till next meeting. Councilman Baudoin seconded the motion, and it carried unanimously.

L. Adopt a resolution authorizing the subdivision of property currently owned by Valentine, L.L.C., designated as Lot M-1, as described on a plat prepared by Leonard Chauvin P.E., P.L.S., Inc., dated November 4, 2019, and titled "A Division of Property Belonging to Valentine L.L.C. to Create Lot M-1 Located in Section 15, T16S-R19E Lafourche Parish, Louisiana. This item was tabled.

M. Reports

1. Mayor

Mayor Reinhardt briefly mentioned the streets repairs. He mentioned NLLD for more information on drainage project. He said the tree lighting and parade went good, and everyone had a good time. He wished everyone Merry Christmas and Happy New year.

2. Council

a. Councilman Baudoin thanked everyone who was involved with the Christmas activities. He wished everyone best wishes for the holidays.

b. Councilwoman Galjour thanked everyone for coming to the meeting. She also mentioned Ms. Cindy Griffin and town calendar. She wished everyone a wonderful Christmas holiday.

c. Councilman Hartman thanked everyone for coming. He wished everyone a Merry Christmas and a Happy New year.

d. Councilman Bourgeois stated the same. He stated everything went good for Christmas lights on the poles. He requested to let them know when jobs are going on in town so they know how to answer the public. He asked for town to contact AT& and Vision about lifting service lines throughout town.

3. Town Attorney- no report. He wished everyone a Merry Christmas.

4. Staff- no report. She wished everyone a Merry Christmas.

L. Public wishing to address the council

1. Mr. Alan Badeaux, 219 Canal Street, addressed the council on issues with the park and parking. He stated the Christmas lights and Santa in the park were impressive to him, and he would like to give some ideas for next year to entice more people to come to the park.

M. Adjourn

The next scheduled regular Town meeting will be held on Tuesday, January 21, 2020. There being no further business to come before the Council, a motion by Councilwoman Galjour to adjourn the meeting was seconded by Councilman Baudoin. It carried unanimously. The meeting ended at 8:19PM.

Town of Lockport

/s/ Edward Reinhardt
Edward Reinhardt, Mayor

/s/ Mandy Himel
Mandy Himel, Town Clerk