



TOWN OF LOCKPORT
710 Church Street
Lockport, LA 70374
Office # 985-532-3117
Fax # 985-532-7143
Revised 6/4/2018

PERMIT DEPARTMENT

BILLBOARD / SIGNAGE BUILD - Fee \$200.00

NOTE: Commercial Jobs over \$50,000 must be applied for by the general contractor.

Permit Application Checklist:

- Completed PERMIT APPLICATION
- Site Plan (*drawing showing location of billboard on lot, lot size & dimensions on all sides, distance of billboard from all property lines*)
- Land Verification & Parcel Number / Lease Agreement
- Copy of Contractor's License
- Valid and True Copy of Contract of Project
- 1 Complete Set of *Stamped Engineered Plans* for Billboard & Foundation (11" X 17").

NOTE: You may also be required to get a permit from the Louisiana Department of Transportation – Traffic & Planning. It is your responsibility to check and apply if necessary (985-858-2421).

Payment can be made at the permit office by: (Check – Money Orders – Cash)

SIGNATURE OF APPLICANT _____ DATE _____